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**Democratic Services Section
Chief Executive's Department
Belfast City Council
City Hall
Belfast
BT1 5GS**

13th January, 2017

MEETING OF PLANNING COMMITTEE

Dear Alderman/Councillor,

In addition to those matters previously notified to you, the following item will also be considered at the meeting to be held at 5.00 pm on Tuesday, 17th January, 2017.

Yours faithfully,

SUZANNE WYLIE

Chief Executive

AGENDA:

12. **Miscellaneous Items**

- (b) Changes to the Scheme of Delegation
Appendix 4 - Revision to Paragraph 3.9.1 of Draft Revised Scheme of Delegation (Pages 1 - 2)

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Appendix 4 – Revision to Paragraph 3.9.1 of Draft Revised Scheme of Delegation
(as outlined in Appendix 3)

Revision to Paragraph 3.9.1 of Draft Revised Scheme of Delegation

Paragraph 3.9.1 should be amended to the following:

An elected Member of the Council may request that an application that relates to a site within their District Electoral Area or within an adjoining District Electoral Area or within the City Centre^[1] is referred to the Planning Committee provided that the request is made in writing or by email to Democratic Services within 14 days of the application being publicly advertised. The Member shall clearly state their reason/s for requesting referral of the application to the Planning Committee, which must be a material planning consideration. The Director of Planning **and Town Solicitor** shall determine whether the reason/s are **material planning consideration/s** and of significant weight to allow the application to be referred to Committee. The Director of Planning and Place will advise the relevant Member of their decision. If the decision is not to refer the application to the Planning Committee then the decision shall be delegated to the Director of Planning and Place.

^[1] City Centre as defined by the Belfast Metropolitan Area Plan 2015

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